

Student

Guide to Academic Programs & Services



Updated June 2015

HEARTLAND
Lutheran High School

Heartland Lutheran High School
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Greeting

We are honored that you have chosen to continue your education at Heartland Lutheran High School. Our curriculum is uniquely focused on the needs of our students with many opportunities for them to pursue their goals and to challenge themselves. We are justifiably proud of the academic achievements of the students at Heartland Lutheran High School, both past and present. Whatever the vocational calling or the university chosen, we believe that our students are prepared both academically and in the knowledge of their faith as they go out into the world.

I hope that this guide to our academic programs and services is helpful to you as you plan your educational adventures at HLHS. Please know that the faculty, staff, and administration is ready to help you to achieve your goals.

Mr. Curtis Wudtke
Executive Director / Principal

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Graduation Requirements



To graduate from Heartland Lutheran High School, normally students must earn 280 credits during their four years, that is 240 credits plus five credits of theology for every semester of enrollment. Following are the minimum credit hours to be earned in each department:

Theology—40 credits	Technological Arts— 5 credits
English—40 credits	Health - 5 credits
Mathematics—30 credits	Fine Arts—10 credits
Physical Education—15 credits	Electives—65 credits
Science—30 credits	
Social Science —40 credits	

- Freshmen may take Geometry if they test out of Algebra 1.
- Social Science credits must include American History & American Government.
- Math credits must include Algebra & Geometry
- Science credits must include Biology & Chemistry or Physics

Additional Requirements

- Complete the required service project.
- Meet all financial obligations.
- Maintain a satisfactory attendance record.



A student must pass 60 credits in a given school year to achieve the next classification in grade level.

Students eligible for graduation from HLHS must have completed at least their last semester at HLHS and fulfilled all requirements.

Planning

Your high school coursework

This page is designed to help you plan your coursework over your high school years. Courses and requirements are subject to change from year to year. Courses are selected at the registration day. HLHS has an 8 period school day, so students can earn up to 80 credits per year.

FRESHMAN

Theology 1	10 credits
English 1	10
Biology	10
World Geography	5
Ancient World Hist.	5
ITEC	5
Health	5
	10
(Pre-Algebra, Algebra or Geometry)	
	5 or 10
(elective)	
	5 or 10
(elective)	
	5 or 10
(elective)	

SOPHOMORE

Theology 2	10 credits
English 2	10
Western Civilizations	5
US History I	5
	10
(chemistry or another science)	
	10
(Algebra, Geometry or Alg 2)	
	5 or 10
(elective)	
	5 or 10
(elective)	
	5 or 10
(elective)	
	5 or 10
(elective)	
	5 or 10
(elective)	

JUNIOR

Theology 3	10
English 3	10
US History II & III	10
	10
(science)	
	10
(math)	
	5 or 10
(elective)	
	5 or 10
(elective)	
	5 or 10
(elective)	
	5 or 10
(elective)	

SENIOR

Theology 4	10
English 4	10
Government	5
Economics / Finance	5
	5 or 10
(elective)	
	5 or 10
(elective)	
	5 or 10
(elective)	
	5 or 10
(elective)	
	5 or 10
(elective)	
	5 or 10
(elective)	

Course Offerings

We do not guarantee that each course will be offered every school year.

#	Course	Level	Credit	#	Course	Level	Credit
<u>ENGLISH</u>				<u>SCIENCE</u>			
E100	English 1	9	10	SC100	Biology	9	10
E200	English 2	10	10	SC200	Chemistry	10/11/12	10
E201	English 2 Honors	10	10	SC201	Honors Chemistry	10/11/12	10
E300	English 3	11	10	SC210	Environmental Sci	10/11/12	10
E301	English 3 Honors	11	10	SC220	Geo Science	10/11/12	5
E400	English 4	12	10	SC230	Astronomy	10/11/12	5
E401	English 4 Honors	12	10	SC300	Hon Anat. & Phys.	11/12	10
<u>FINE ARTS</u>				SC400	Physics	11/12	10
F110	Choir	All	10	SC401	Honors Physics	11/12	10
F120	Band	All	10	<u>SOCIAL STUDIES</u>			
F130	Hon Music Theory	11/12	5	SS100	World Geography	9	5
F210	Art Fundamentals	All	5	SS110	Ancient World His.	9	5
F220	Expanded Art	All	5	SS200	Western Civ.	10	5
F230	Advanced Art 2D	10/11/12	5	SS300	US History I	10	5
F240	Advanced Art 3D	10/11/12	5	SS310	US History II	11	5
F300	Independent Art	11/12	5	SS311	US History II Hon.	11	5
F301	Honors Ind. Art	11/12	5	SS320	US History III	11	5
<u>MATHEMATICS</u>				SS330	Psychology	11/12	5
M100	Pre-Algebra	9	10	SS400	Government	12	5
M110	Algebra 1	9/10	10	SS410	Economics/Finance	12	5
M200	Geometry	9/10/11	10	<u>SPANISH</u>			
M300	Advanced Algebra	10/11/12	10	SP100	Spanish 1	All	10
M310	Business Math	11/12	10	SP200	Spanish 2	10/11/12	10
M400	Hon Pre-Calculus	11/12	10	SP300	Spanish 3 Honors	11/12	10
M410	Hon Calculus	12	10	SP400	Spanish 4 Honors	12	10
<u>PHYSICAL EDUCATION / HEALTH</u>				<u>THEOLOGY</u>			
P100	Team Sports	All	5	T100	Theology 1	9	10
P110	Health & Wellness	9	5	T200	Theology 2	10	10
P200	Lifetime Sports	All	5	T300	Theology 3	11	10
P210	Body Dynamics	All	5	T301	Theology 3 Honors	11	10
P300	Weight Training	10/11/12	5	T400	Theology 4	12	10
P310	Intro to Athletic Training		5	<u>ELECTIVES & ADDITIONS</u>			
<u>TECHNOLOGICAL ARTS</u>				E100	Culinary Arts	All	5
TA100	Informational Technology	9	5	E110	Sewing & Design	All	5
	Essential Concepts			E200	Career Ed	11/12	5
TA200	Advanced Computer Concepts	10/11/12	5	E210	Christian Leader.	10/11/12	5
				E300	Intro to Business	11/12	5
				E400	Journalism	11/12	5
				Various on campus courses at Central Community College. Various on-line courses with CCC and Concordia Univ. Wisconsin.			

Grades

and Grade Reporting

Grades are always available on RenWeb, our academic tracking system which parents can access through the internet. Each family and student will receive log-in information at the start of the school year. Orientation sessions will be held occasionally to train parents how to use this powerful tool.

Report cards are sent at the end of each quarter. Mid-quarter reports are posted on RenWeb and mailed to those who do not have an email account. Semester grades consist of the quarter grades and the end-of-the-semester assessment. Only semester grades appear on transcripts.

Grades at HLHS mean the following:

- A Superior achievement
- B Above average achievement
- C Average achievement
- D Below average achievement
- F Failure to meet achievement expectations
- S Working to tested potential (credit issued – Given as a 1.0 for GPA)
- P Pass (credit issued – no effect on GPA)
- W Withdrawn for medical or family reasons (no effect on GPA)
- I Incomplete

<u>Letter Grade / % / GPA</u>			<u>Letter Grade / % / GPA</u>		
A+	97-100	4.0	C+	77-79	2.3
A	93-96	4.0	C	73-76	2.0
A-	90-92	3.7	C-	70-72	1.7
B+	87-89	3.3	D+	67-69	1.3
B	83-86	3.0	D	63-66	1.0
B-	80-82	2.7	D-	60-62	0.7
			F	Below 60	0.0

Grades and ratings are based on a wide variety of accepted evaluation techniques and the instructor's best professional judgment. Letter grades are usually a combination of test scores, daily assignments, quizzes and class participation. Teachers may use total points or weight various categories. For freshmen classes, no more than 50% of a student's quarter grade will be based on tests and/or quizzes.

A final assessment will be given at the end of the semester for every core class and some elective classes. The weight of this assessment will be determined by the instructor and can be worth 10 to 20% of the student's overall semester grade. A special schedule for the last week of the semester will be determined and published prior to that week.

Honors Program



The Heartland Lutheran High School Honors Program seeks to challenge students who have excelled in specific academic disciplines. The Honors Program will include classes in various disciplines. Students who successfully complete the Honors Program will receive a Certificate of Completion. Completing the Honors Program is defined as receiving an A or B in at least ten honors classes. Eligible students may enroll in the Honors Program or may enroll in individual honors classes.

In order to enroll in the Honors Program, students must have at least a 3.50 grade point average for their first semester of enrollment at HLHS and must not have any semester grades lower than a B. Students meeting these requirements will be given the option to enroll in the Honors Program.

In order to enroll in an honors class, students must meet these minimum requirements:

- Students must have a cumulative grade point average of 2.75 or above.

- Students must have earned an A- or higher in the previous class in that discipline in the semester immediately preceding enrollment in the honors class.

Students who meet these requirements will be notified that they have the option of enrolling in the honors class. Once a student enrolls in an honors class, he/she must remain in that class for the entire semester.

Description of Honors Classes

Honors classes will often be taught in the same section as the regular class.

For example, English II and English II Honors will be taught by the same teacher in the same classroom at the same time. However, students in the honors class must complete additional requirements. These additional requirements may include:

Assessment – The assessment of students in honors classes will be more rigorous than students in the regular class. Assignments, quizzes, and tests may include additional questions that challenge the students to further analyze or apply the information learned. Additional assignments may also be given, including a larger assignment, paper or project.

Expectations – Students in honors classes will be expected to complete assignments and tests to a higher degree of quality or excellence than students in the regular class. Honors class students may also be ex-

Honors Program Continued

pected to have a higher level of participation or responsibility in the class. Students in honors classes may be expected to meet with the teacher outside of regular class time.

At times (and when staffing allows), honors classes will be taught separate from the regular class. For example, if there are two sections of US History, one might be taught as an honors class while the other remains a regular class.

Some upper level classes will be considered honors classes. For example, Pre-Calc is offered only as an honors class.

Most dual enrollment classes will be considered honors classes. For example, Calculus taken at CCC will count as an honors class. The Principal determines which classes are honors.

Other notes:

Students must maintain a cumulative GPA of 3.50 to remain in the Honors Program.

Teachers are responsible for designing the curriculum for their honors classes, but such curriculum must be approved by the Principal.

HLHS does not use a weighted scale for grades or grade point averages except for determining class rank. For this purpose, each HLHS honors class will be worth .33 additional points. No weighted grade will ever appear on a transcript or report card.

The Class of 2017 will be the first HLHS students eligible for the Certificate of Completion.

International Students

The purpose of this program is to enrich the educational experience of our American students by giving them the opportunity to learn the global nature of our world. There is no doubt that our students today will benefit tomorrow from their exposure to global citizenship. At the same time, international students come to us hungry for a holistic education that is not available to them at home. Their experience at Heartland Lutheran will give them the opportunity to thrive in the American culture at a well-respected Christian high school while they grow in their understanding of the English language.

HLHS provides an ESL program for international students and seeks host families to serve international students. Host families receive significant reimbursement.

A Program with a Purpose



Counseling Services

The HLHS Guidance Director helps students plan their high school experience and helps them prepare for life beyond high school. The Guidance Director works with students to help them select colleges, take college entrance exams, and complete college and scholarship applications. The Guidance Director is available to work with families on college financial aid and other college paperwork.

The HLHS Guidance Director and other faculty members are always available to help students deal with personal issues. When issues are beyond the scope of the faculty's ability or expertise, students/families will be encouraged to work with a pastor or Christian counselor.

Hornet Help



HLHS has an after-school tutoring program available to all students on Monday through Thursday in the Media Center from 3:30 to 4:00 pm. There is no Hornet Help on days in which school is not in session or when there is an early dismissal. Hornet Help is staffed by at least two teachers. Any and all students are able to take advantage of this program. Students who are struggling, academically ineligible, or just want additional assistance are encouraged to participate and/or seek help from the teacher for any specific class.

Standardized Testing

HLHS uses the ACT Aspire program for standardized testing of freshmen and sophomores. The freshmen test at the beginning of the school year and again toward the end of the year. The sophomores test toward the end of the year. The juniors take the PSAT in the fall and are encouraged to take the ACT in the spring. The juniors also take the ASVAB test in the fall. Scores and information are supplied to parents after each testing. The Guidance Director reviews test results with the students. Results are also used in the development of the four year education plan.

College Information

The HLHS Guidance Director assists students in the college search process. A majority of Heartland Lutheran High School graduates go on to four-year colleges/universities. Below are the academic entrance requirements for some colleges attended by HLHS alumni. Students who wish to attend a particular university should consult with the Guidance Director to determine the high school course work required by that university. Only the required coursework is listed here, not the other entrance requirements.

Concordia University Nebraska – Recommended high school program

English – 4 years
Math – 3 years
Social Sciences – 3 years
Sciences – 3 years (biology, chemistry, physics)
Foreign Language – 2 years of same language
PE, Art & Music

University of Nebraska - Lincoln

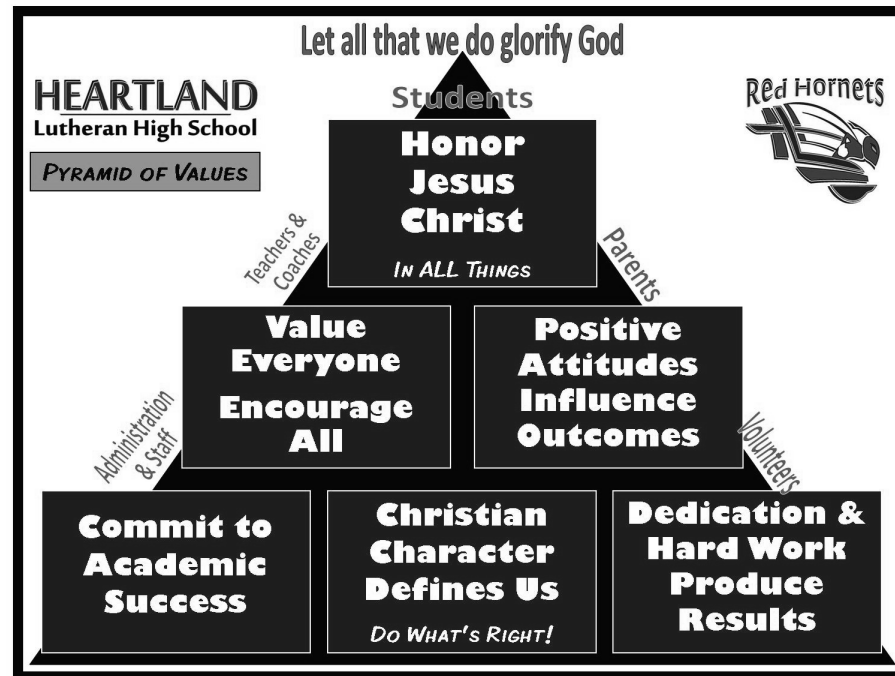
English – 4 years
Math – 4 years (algebra I & II, geometry, and one additional course beyond algebra II)
Social Sciences – 3 years
Natural Sciences – 3 years
Foreign Language – 2 years (must be same language)

University of Nebraska - Kearney

English – 4 years
Math – 3 years (algebra I & II, geometry)
Social Sciences – 3 years
Natural Sciences – 3 years
Foreign Language – 2 years (must be same language)
Other – 1 additional elective from any of the above disciplines



Additionally, the NCAA & NAIA have guidelines to become eligible for participation in college athletics. The guidance director or athletic director will provide this information to students who wish to go through the NCAA/NAIA clearing-house.



There are two different aspects of the Pyramid of Values: the rectangles that list the values and the people on the sides of the pyramid that support the values and instill them in our students.

These six areas/values are the building blocks for success at Heartland Lutheran High School. They are the Red Hornet way of life:

- **Honor Jesus Christ in all things** - Above all, at the top of the pyramid, is the reason HLHS exists. Christ is the center of all that we do. He is the ever present teacher in our classrooms, guide in our halls, coach on the field, director in the theater, and leader of our school. We live, learn, work and play to the glory of God.
- **Value Everyone - Encourage All** - Everyone is a valued child of God and deserves to be treated as such. We are family at HLHS and every family member ought to be uplifted and encouraged. We will treat each other with Christian love and respect.
- **Positive Attitudes Influence Outcomes** - God calls us to do our best in all things. We can't control what happens to us as we know that God is in control, but we do choose how to respond and how to view life. We have fun as we stay optimistic about situations, others, and ourselves. We work to solve problems together, being constructive with one another.

- **Commit to Academic Success** - To be successful in conquering a rigorous curriculum and academic program, students must commit to doing their best and putting in the time it takes. Teachers must commit to helping students grow in all things and do just that through the faculty pledge.
- **Christian Character Defines Us - Do what's right!** - We are faced with hundreds of decisions every day. Our faith and our love for each other calls us to do what's right and be respectful, responsible and restrained. We strive for these things at all times, when others are watching and when no one else is looking.
- **Dedication & Hard Work Produce Results** - A strong work ethic is important for success. We work hard to show our dedication to our "family", our teammates, ourselves, and our Lord.

It takes teamwork and cooperation to accomplish that which God has called us to do: serve Christian families and help each student to grow in knowledge, faith, servanthood, leadership and much more.

- ⊕ **Administration and staff lead and serve.**
- ⊕ **Volunteers are needed to be effective and efficient.**
- ⊕ **Parents support the schools mission and positively influence their children.**
- ⊕ **Teachers and coaches serve as Christian mentors, facilitate learning, and give opportunities for action.**

and all work together for the sake of the students.

It is ALL about the student. And while we are doing all of this, we make choices to make sure that God is glorified. What we do, we do out of a love response to Christ's love and sacrifice for us.

Schedule

HLHS has an eight period day. Most days use the normal schedule although we do have early dismissal for professional development once a month. At times

special schedules are used to accommodate assemblies or other special occasions.

Normal Schedule

8 am-8:45	1st period
8:49-9:34	2nd period
9:38-10:03	Chapel/AP
10:07-10:52	3rd period
10:56-11:41	4th period
11:41-12:06	Lunch
12:10-12:55	5th period
12:59-1:44	6th period
1:48-2:33	7th period
2:37-3:22	8th period

Early Dismissal Schedule

8 am-8:37	1st period
8:41-9:18	2nd period
9:22-9:59	3rd period
10:03-10:40	4th period
10:44-11:21	5th period
11:21-11:46	Lunch
11:50-12:27	6th period
12:31-1:08	7th period
1:12-1:49	8th period

Course Catalog

English

We do not guarantee that each course will be offered every school year. Course titles and descriptions are subject to change.

E100 English 1

Grade level: 9 Credits: 10

English 1 is designed to introduce students to multi-genre literature and to the writing process. Students will learn the many facets of the oral tradition, poetry, fiction, non-fiction and drama. Students will read short stories, poetry, novels, non-fiction works, and other various genres. At the same time, students will be engaged in the writing process learning pre-writing techniques, drafting, peer responding, revising, editing and publishing. Six-Traits terminology will be infused into the writing process. Students will respond to literature orally – in speeches, presentations and discussions. Students will also respond to literature in writing via essays, journal reflections, short answers, and creative pieces. The course will culminate with a student produced portfolio of the entire year's written work.

Prerequisite: None

E200 English 2

Grade level: 10 Credits: 10

English 2 continues building on the reading and writing skills introduced in English 1. A focus on public speaking is threaded through the year's course work and includes informative, persuasive, impromptu, entertainment, and other types of speech genres. Students, both corporately and individually, will speak in class. Course readings will include poetry, short stories, novels, fiction, nonfiction and drama. Conventions instruction coincides with the top 13 ACT grammar issues. Peer response groups and peer evaluation will be used for the speaking and writing exercises. Students produce an end-of-year portfolio with the year's written work.

Prerequisite: English 1

E201 English 2 Honors

Grade level: 10 Credits: 10

Combined with the regular English 2 course, this class gives students the opportunity be challenged by additional discussion, assignments and projects.

Prerequisite: English 1

E300 English 3

Grade level: 11 Credits: 10

English 3 continues to build on the reading, writing and speaking skills reinforced and introduced in English 2. Course readings will include poetry, short stories, novels, fiction, nonfiction and dramas connected to thematic units. Junior writing will develop fluency, word choice, organization, structure and creativity. There will be an increased focus on structure, especially in the area of research. Convention instruction will continue to build on and enforce the top 13 ACT grammar issues. Course speaking elements will include discussions, sharing of writing and presentations—both individual and group. Peer response groups and peer evaluation will be emphasized as part of the speaking and writing



exercises. The course will culminate with a student produced portfolio of the entire year's written work.

Prerequisite: English 2

E301 English 3 Honors

Grade level: 11 Credits: 10

Combined with the regular English 3 course, this class gives students the opportunity to be challenged by additional discussion, assignments and projects.

Prerequisite: English 1

E400 English 4

Grade level: 12 Credits: 10

Students will engage in the careful reading and critical analysis of imaginative literature. Through the close reading of selected texts from the sixteenth to the twenty-first century, including British, American and other worldly authors, students deepen their understanding of the ways writers use language to provide both meaning and pleasure for their readers. As they read, students consider a work's structure, style and themes as well as such smaller-scale elements as the use of figurative language, imagery, symbolism and tone. Students will also encounter frequent opportunities to write a variety of formal and informal analyses. The course will culminate with a student produced portfolio of the entire year's written work.

Prerequisite: English 3 or instructor approval

E401 English 4 Honors

Grade level: 12 Credits: 10

Combined with the regular English 4 course, this class gives students the opportunity be challenged by additional discussion, assignments and projects.

Prerequisite: English 3

Fine Arts



F110 Vocal Music

Grade level: All Credits: 10

This performance group is designed to give singers experience in a variety of sacred musical styles. Students are required to attend all performances. This group also, sings for events that does not fall during the school day (i.e. at nursing homes, church Christmas parties, etc.) In the spring this group competes in the Conference and District Music contests. The choir also goes on tour to churches to deliver a hymn festival along with students from St. John Lutheran, Seward. The choir tour group is by audition. This course may be taken more than once for credit.

Prerequisite: None

F120 Instrumental Music

Grade level: All Credits: 10

Students continue to build fundamentals and are exposed to high-level musicianship concepts through a varied repertoire and ensemble experience. Students share gifts and contribute to the culture of the Heartland Lutheran community by performing at several school and public events. Students also participate in the pep band and the cheering on of their school. This class may be taken more than once for credit.

Prerequisite: None, but ability to play a band instrument is preferred.

F130 Honors Music Theory

Grade level: 11/12 Credits: 5

For the serious music student, this course helps students to understand how music works. Students will learn concepts from the basics like note names and values to the advanced like chord progressions.

Prerequisite: Instructor approval

F210 Art Fundamentals

Grade level: All Credits: 5

This course is designed to give students a strong foundation in the fundamental skills necessary to be successful in higher level art courses in the high school curriculum. Students will focus on the elements and principles of art such as line, shape, form, texture and color. Students will complete studio work in the areas of drawing, painting, sculpture and more. Students are introduced to artists, artwork, and media in each of these areas in order to develop an understanding and appreciation of art.

Prerequisite: None



F220 Expanded Art

Grade level: All Credits: 5

This course will continue to build on the concepts and skills of design and drawing, while moving forward with guided self-expression through the use of various art mediums and projects.

Prerequisite: Art Fundamentals

F230 Advanced Art 2-D

Grade level: 10/11/12 Credits: 5

Students will continue to develop skills and techniques in 2-D art, learning more and digging deeper into art concepts and elements. Students will practice these skills through completing numerous projects.

Prerequisite: Expanded Art



F240 Advanced Art 3-D

Grade level: 10/11/12 Credits: 5

Students will continue to develop skills and techniques in 3-D art, learning more and digging deeper into art concepts and elements. Students will practice these skills through completing numerous projects.

Prerequisite: Expanded Art

F300 Independent Art

Grade level: 11/12 Credits: 5

For the serious artist who has proven that he/she can work diligently and independently, this course provides an opportunity for continued growth. The teacher will work with the student to design projects in which they are interested. This course may be taken more than once for credit.

Prerequisite: At least one Advanced Art class and instructor approval

F301 Honors Independent Art

Grade level: 11/12

Credits: 5

This course is the same as Independent Art but with higher expectations and a larger work load.

Prerequisite: At least one Advanced Art class and instructor approval

Mathematics

M100 Pre-Algebra

Grade level: 9

Credits: 10

This course will cover the prerequisites required to make sure the student is prepared to handle the rigors of Algebra I. It will work at the pace of the student(s) involved with the goal of teaching them the skills needed to succeed in Algebra I.

Pre-requisite: none

M110 Algebra 1

Grade level: 9/10

Credits: 10

This is a course for the average and above average student who has a good understanding of the fundamental process of arithmetic. This course deals almost exclusively with variables. After learning how to perform the four basic operations with variables, students then learn how to solve different types of equations and inequalities. This course will also introduce the concepts of graphing without the use of graphing technology.

Prerequisite: Placement test

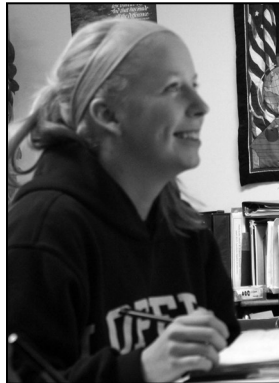
M200 Geometry

Grade level: 9/10/11

Credits: 10

Students will work with basic definitions and properties of lines, triangles, circles and other plane figures. The student will also be introduced to mathematical and thought processes required for basic proofs. Students will also explore the properties of spherical Geometry.

Prerequisite: Algebra in middle school and placement test proficiency



M300 Advanced Algebra

Grade level: 10/11/12

Credits 10

This course is a continuation of Algebra I and Geometry. The concepts of functions, graphing, matrix operations and logarithms are dealt with in this class. The concepts of trigonometry may be touched upon in the 2nd semester. Graphic calculator is required.

Prerequisite: C or better in Alg I and approval of instructor

M310 Business Math

Grade level: 11/12

Credits 10

This course provides students with an opportunity to apply math and make practical applications in various career fields including insurance, mortgages, taxes, and other real world scenarios. Not recommended for college prep students.

Prerequisite: Successful completion of Algebra I

M400 Honors Pre-Calculus

Grade level: 11/12

Credits 10

Pre-Calculus is for those who are considering Calculus as their next math course. Topics include many of those covered in Advanced Algebra, but with an emphasis on rigorous mathematical procedure. Trigonometry, matrix operations, and vectors will be studied along with introducing the concepts of sequences and limits. Graphic calculator is required.

Prerequisite: C or better in Advanced Algebra and approval of instructor

M410 Honors Calculus

Grade level: 12

Credits 10

An advanced math class that will be offered in the future, but not before the 2016-2017 school year.

Prerequisite: C or better in Pre-Calculus and approval of instructor.

Physical Education

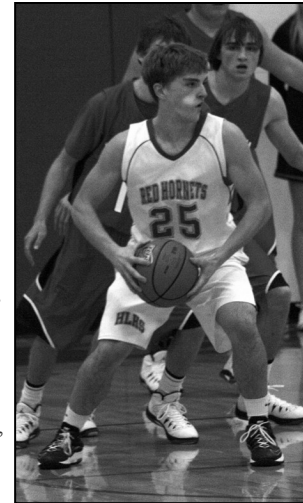
P100 Team Sports

Grade level: 9/10

Credits: 5

This emphasis of this course is centered on dual and team sports as well as health-related fitness. Basic skill development, physical activity through participation, and knowledge of rules will be the focus of the class. All units will be taught and organized with coed involvement in the physical activities. Units include: football, volleyball, soccer, basketball, and other team sports. This course may also utilize or incorporate circuit weight training up to two days a week. Must be taken by the end of the sophomore year.

Prerequisite: none

**P110 Health and Wellness**

Grade level: 9

Credits: 5

This course is designed to assist the student in making Godly, responsible, lifetime health and wellness decisions. Healthful living through preventative methods will be stressed. Units covered will include the following: Human Development – pregnancy & birth; Community Health & Safety – choosing health care, the public health care system, global health, and preventing injuries; Social Health – violence prevention including domestic violence and rape, relationships and abstinence; Preventing Disease – STI's, HIV, and AIDS, chronic diseases and disabilities; Substance Abuse – preventing drug abuse of alcohol and other drugs; Stress Management – living with and dealing with the stressors of life.

Prerequisite: none

P200 Lifetime Sports

Grade level: All

Credits: 5

The emphasis this course will be on lifetime activities that help lead an individual to health and wellness. The goal is for enhanced motor skills development along with the opportunity for social interactions. The students will be empowered to learn to develop positive behaviors in regard to their fitness lifestyles in their future years. Knowledge of the rules of the game in the various individual and dual activities will also be a focus of the class. Units include: golf, tennis, ultimate Frisbee, badminton, bowling, and bocce ball as well as others. There may be a fee required for some of the activities that could be held off-campus.

Prerequisite: Team Sports

P210 Body Dynamics

Grade level: All

Credits: 5

This course is designed to give students the opportunity to develop life-long health, wellness, and fitness. Students will benefit from a nutrition program, personal weight training program, cardio-respiratory endurance activities, yoga, and other fitness activities. Students will be empowered to make wise choices, meet challenges, and develop positive behaviors in fitness, wellness, nutrition, and movement activity for a lifetime.

Prerequisite: Team Sports

P220 Introduction to Athletic Training

Grade level: 10/11/12 Credits: 5

Introduction to Athletic Training is a one semester course designed for students who are interested in fields such as athletic training, physical therapy, kinesiology, exercise science, and other medicine related fields. This course focuses on the basic information and skills important in the recognition of, care, prevention, and rehabilitation of athletic injuries. The course includes class work and hands on application.

Prerequisite: Team Sports

P300 Advanced Weight Training

Grade level: 10/11/12 Credits: 5

This course is designed for Heartland Lutheran High School athletes and those serious about weight training. Students will benefit from a personal weight training program with an emphasis in speed, explosion, agility, and power. Student will be expected to complete three assigned personal workouts per week and one group alternative workout. This class is designed for only those who are serious about weight lifting and achieving its lasting benefits. This course can be taken more than once for credit.

Prerequisite: Team Sports & approval of instructor

Science



SC100 Biology

Grade level: 9 Credits: 10

“The future of our planet lies in the hands of our children.” This course is designed to help students learn how biology affects and impacts our world today. General Biology will explore the microscopic, macroscopic, biotic, abiotic, fauna and flora components of our biosphere. This will be accomplished through lectures, laboratory experiments, scientifically researched projects, outside readings, and journal articles using inquiry based science. Students will use problem solving and thinking skills through the scientific method to draw conclusions and scientific explanations on how nature works.

Prerequisite: None

SC200 Chemistry

Grade level: 10/11/12 Credits: 10

Chemistry is a full-year course that includes the study of matter and how specific types of matter interact with other types of matter. As chemistry is the study of the composition of substances and the changes they undergo, students will develop a comprehensive understanding of the substances that make up our world. An emphasis is placed on the structure of the atom, the periodic table and laws, chemical bonds and reactions, and elements and combinations of elements.

Prerequisite: Biology

SC201 Honors Chemistry

Grade level: 10/11/12 Credits: 10

This course is combined with the regular chemistry course and covers the same material. However, students taking the class for honors credit will dive deeper into some concepts and will focus more on problem solving and calculations.

Prerequisite: Biology

SC210 Environmental Science

Grade level: 10/11/12 Credits: 10

Description: Environmental Science is a class designed for the curious student who wishes to pursue their knowledge of the natural world. Students study major ecological concepts and environmental issues that affect the world in which we live. Students will explore the scientific principles, concepts and methodologies required to understand relationships within the natural world. Students will identify and analyze environmental problems (both natural and man-made), evaluate risk factors of these problems, and examine solutions for resolving problems and preventing new ones.

Prerequisite: Biology

SC220 Geo Science

Grade level: 10/11/12 Credits: 5

This course includes the study of the earth, the processes and forces that change it, materials from which it is made, and its place in the universe. This course focuses on geology but also includes meteorology, and oceanography.

Prerequisite: Biology

SC230 Astronomy

Grade level: 10/11/12 Credits: 5

This astronomy course examines tons of topics associated with the universe beyond Earth's atmosphere. It is a survey course as we will study the constellations, planets, moons, solar systems, comets, stars, galaxies, black holes, and much more. Assignments, activities and labs will be used to relate these things to our lives. At the end of this class, students will be able to look up (unaided or with a telescope), recognize items, and understand how they all fit together as part of God's ultimate design.

Prerequisite: Biology

SC300 Honors Anatomy & Physiology

Grade level: 11/12 Credits: 10

Description: This course is designed to help students develop a working knowledge of anatomy and physiology of the human body and have a great appreciation for the effort and enthusiasm of so many who want to know more. This will be accomplished through lectures, laboratory experiments, scientifically researched projects, outside readings, and journal articles using inquiry based science. Students will use problem solving and thinking skills through the scientific method to draw conclusions and scientific explanations on how nature works.

Prerequisite: Biology & Chemistry

SC400 Physics

Grade level: 11/12 Credits: 10

Physics is a science that attempts to conceptually and mathematically explain the laws that govern God's creation. This laboratory science course examines the relationship between matter and energy and how they interact. Students explore physics concepts through an inquiry-based approach. Typical physics topics include Mechanics, Thermodynamics, Waves and Sound, Light and Optics, Electricity and Magnetism, and Atomic & Nuclear Sci.

Pre-requisite: Geometry; Recommended: Algebra II or concurrent registration

**SC401 Honors Physics**

Grade level: 11/12 Credits: 10

Honors Physics is a two-semester laboratory course for the college-bound student who wants a better understanding of the world around us or is interested in a career in a math or science related field. This course will have a strong emphasis in the mathematics of physics and makes frequent use of algebra, geometry and trigonometry as it covers the wide range of traditional physical topics including Mechanics, Thermodynamics, Waves and Sound, Light and Optics, Electricity and Magnetism and Atomic & Nuclear Science.

Pre-requisite: Algebra II and instructor approval; Recommended: Pre-Calculus or concurrent registration

Social Studies

SS100 World Geography

Grade level: 9

Credits: 5

This course provides an introduction to study of the world through the geographic perspective. The course will include studying the impact and major themes of geography, acquiring of map skills, and an understanding of the environmental, cultural, and economic differences of various regions around the earth. The major types of governments of major societies around the world are also discussed. Students will develop a further knowledge of the impact that Globalization has on our world today.

Prerequisite: None

SS110 Ancient World Hist.

Grade level: 9 Credits: 5

This course will provide an introduction to the study of ancient world history from the struggle of early human beings to the early modern period. This course will also explore the development of the basic political, philosophical, and cultural patterns of the ancient, near eastern, Asian, Greco-Roman, medieval and early western society.

Prerequisite: None



SS200 Modern Western Civilizations

Grade level: 10

Credits: 5

This course will provide an introduction to the major political, philosophical, cultural and economic trends of the early modern and modern western world. Special emphasis will be placed on the development of western societies throughout the 18th, 19th, and 20th century and how events during this time have impacted the emergence of the modern world as we know it.

Prerequisite: None

SS300 US History I: Early American

Grade level: 10

Credits: 5

This course will focus on the institutions which shaped the development of the U.S. from its colonization through the Civil War. Special emphasis will be placed on the impact of political parties; economic change; religion, thought and reform; race and slavery; women and families in U.S. society; foreign relations; and American western expansion; as well as the causes and course of the Civil War.

Prerequisite: None

SS310 US History II: The Birth of Modern America

Grade level: 11

Credits: 10

This course will focus on development and evolution of America on the world stage.

Special emphasis will be placed on the results of the social, geographic, cultural, and political transformation from the period of the Civil War to the atomic age.

Prerequisite: None

SS320 US History III: Contemporary America

Grade level: 11

Credits: 10

This course will focus on the development of America as a super power to the present day. Special emphasis will be placed on the issues of the Post War to the War on Terror and how they change the framework of what it is to live in America today

Prerequisite: None

SS330 Psychology

Grade level: 11/12

Credits: 5

The course presents an overview of psychology - also understood as the science of behavior and mental processes. An emphasis on relevant concepts, theories, and research methods related to this bio-behavioral science will be covered. This course has three main objectives: 1) to gain an understanding of individual and group behavior, 2) to become familiar with the general principles of psychological research, and 3) to relate these findings to the students own self-awareness. Specific topics covered include human development, the study of the mind and body, learning processes, personality and psychological disorders.

Prerequisite: None

SS400 U.S. Government

Grade level: 12

Credits: 5

This course will help to inform and equip students to become educated, well informed members of our democratic society. Students will also gain a deeper perspective of the organization of our government, the role of the government in our daily lives, and be exposed to the different perspectives on how the political process works.

Prerequisite: None

SS410 Economics/Finance

Grade level: 12

Credits: 5

This course will be an introduction to both microeconomics and macroeconomics. Special attention will be placed on economic theories, the interworkings of the capitalistic market, and in managing their own financial success.

Prerequisite: None

Spanish

SP100 Spanish 1

Grade level: All

Credits: 10

This course involves learning basic grammar and vocabulary of Spanish. Students will begin to speak and understand spoken and written Spanish.

Prerequisite: None

SP200 Spanish 2

Grade level: 10/11/12

Credits: 10

This course is for students who have mastered vocabulary and grammar from the first course. This class focuses heavily on verb tenses such as imperfect, future, conditional, present perfect. The culture of Spanish-speaking people is also studied. By the end of this course students should be able to survive in a Spanish-speaking culture.

Prerequisite: Spanish 1 or instructor approval.

SP300 Spanish 3 Honors

Grade level: 11/12

Credits: 10

In this course Spanish is spoken much of the time by the teacher and the students. The class includes a focus on literature, as well as advanced vocabulary related to the literature. Culture will also be integrated into this class.

Prerequisite: C or higher in Spanish 2

SP400 Spanish 4 Honors

Grade level: 12

Credits: 10

Spanish is spoken by the students and the teacher. This course is fully engulfed in Latin American and Spanish culture and language.

Prerequisite: C or higher in Spanish 3

Technological Arts

TA100 Informational Technology Essential Concepts

Grade level: 9 Credits: 5

Description: A course in computers designed to provide students with understanding and hands-on experiences using various technological devices and software/applications. This course is designed to provide students with knowledge of general and advanced features of word processing, spreadsheet, database, and presentation software. An overall study of how technology is used in society for a multitude of purposes will be included.

Prerequisite: None



TA200 Advanced Computer Concepts

Grade level: 10/11/12 Credits: 5

Description: ACC digs deeper into technology use and exposes students to more software/applications. It also features hands-on work with websites and multi-media presentations.

Prerequisite: ITEC

Theology

T100 Theology 1 - Israel and the Covenant Grade level: 9 Credits: 10

This course focuses on Israel as the “chosen nation,” the covenant agreement made between God and Israel, and the ultimate fulfillment of the covenant through the person and work of Jesus Christ. It studies the origin and history of Israel, the prophetic promise of the Messiah, and the fulfillment of those prophecies through Christ. The class covers various Old Testament and New Testament books, with a focus on how these books consistently illustrate God’s work of salvation.

Prerequisite: none

T200 Theology 2 - Christ and the Church Grade level: 10 Credits: 10

This course focuses on Christ as the foundation of the Church, and follows the growth of the Church from the time of the Apostles to the present day. It studies how God acted directly in history to bring about our salvation, the problems and issues faced by the Church, and how these relate to problems and issues faced by the Church today. The class covers topics such as the life of Christ, the Acts of the Apostles, the Church in the Roman Empire, the Medieval Church and the Reformation, and Christian persecution.

Prerequisite: none

T300 Theology 3 – Christian Apologetics Grade level: 11 Credits: 10

This course focuses on the basic teachings of the Christian Church, with emphasis on how to articulate and defend Christian doctrine to the world. Students will learn the basic Christian doctrine that unites the whole Christian Church, as well as the specific doctrinal viewpoint of The Lutheran Church—Missouri Synod and its corresponding Scriptural basis. Additionally, students will explore a number of different world religions and worldviews, and compare the teachings of these religions to the Christian faith.

T301 Theology 3 Honors – Christian Apologetics

Grade level: 11 Credits: 10

Combined with the regular theology 3 course, this class gives students the opportunity to be challenged by additional readings, discussion, assignments and projects.

Prerequisite: none

T400 Theology 4 – Christian Ethics

Grade level: 12 Credit: 10

This course focuses on the various aspects of the Christian life, and stresses the application of Christian teachings in the students' lives, decisions, and relationships. Students will explore a number of different issues faced by the Christian in the present day, and learn how Biblical lessons and truths relate to these issues. The class will cover such topics as the place of good works in the Christian life, gender and relationships, religion and politics, Christianity and culture, and spiritual gifts.

Electives & Additions

E100 Culinary Arts and Yarnology

Grade level: All Credits: 5

The student will explore the basics of nutrition and food. They will also learn how to read a recipe, how to use essential kitchen utensils and how to cook basic recipes. In this course students will also learn how to knit scarves and hats as well as the potential of learning how to crochet.

Prerequisite: None



E110 Sewing and Home Design

Grade level: All Credits: 5

The student will learn the basics of hand sewing and machine sewing. The class also works together to produce a quilt for the Red and Blue auction, held in the spring. This class also covers the basics of cake decorating and techniques used. Also, the students will learn about color schemes and how they play into interior design. They finish out the year by designing their "dream home" with the use of iPads or the internet.

Prerequisite: None

E200 Career Education

Grade level: 11/12 Credits: 5

The student will explore basics in how the workplace functions, how to apply for a job and what the basic expectations of an employee are. This class also works through the EverFi financial program, which after completion of the class the student is eligible to apply for a scholarship. Student will also learn how to prepare a basic Form 1040 tax return as well as learn about some basics for surviving their first year of college.

Prerequisite: None

E210 Christian Leadership

Grade level: 10/11/12 Credits: 5

Christian Leadership challenges students to consider what leadership is and what it means to be a Christian leader. It then, through readings, exercises, discussion, and activities, leads students to become effective leaders, glorifying God through their actions in various

roles. Anybody can lead at any time. In fact, we can even lead those “above” us in position. But how do you approach situations, personalities, and life in general with a leadership attitude? Students will learn and practice skills used by effective leaders from all different areas of life. Students will discover leadership axioms – short leadership proverbs – that can be used in all aspects of their life. As they learn and implement these skills, the students will create a leadership portfolio to further advance their lives as a leader.

One effective and widely accepted theory of leadership is that those in leadership positions get from their followers what they expect, model, reward, and work for. That’s great, but what does that mean for a Christian. Christian leaders first identify themselves as Christians and then as leaders, so each leadership philosophy and style is examined according to how Christ would see it. In fact, Jesus is the ultimate leader from whom we can learn and emulate. We will also learn from leaders in sports, government, business, the church, and in other realms.

Prerequisite: None

E300 Intro to Business

Grade level: 11/12

Credits: 5

Designed to introduce students to the major concepts involved with and aspects of the business world. Focus will be on understanding types of businesses and the process of starting a business. Students will learn about marketing, human resources, finances, and much more. Students will create their own business plan.

E400 Journalism

Grade level: 11/12

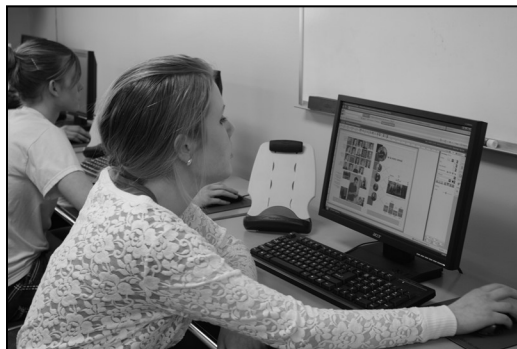
Credits: 10

Students will be actively engaged in creating a school yearbook and other publications.

Writing stories, organizing interviews, gathering statistics, and working together as a team

will be the emphasis of this course. Students will also expand their skills in photography, design, editing, and writing. This course may be taken more than once for credit.

Prerequisite: None



We do not guarantee that each course will be offered every school year. Course titles and descriptions are subject to change.

Dual Credit Electives are also available as HLHS students are able to take a variety of classes at Central Community College. Students can also take online courses through Concordia University Wisconsin. See the policies in this book and talk to the assistant principal or guidance director for more information on these



Academic Policies

ACADEMIC ELIGIBILITY POLICY

Academics are the primary emphasis within the Christian education program at Heartland Lutheran High School. Participation in extra-curricular activities (sports, speech and drama, quiz bowl, cheerleading, and extra-curricular music) is a privilege which demands satisfactory class work as a prerequisite. For this reason, HLHS expects students to maintain a C or higher in their classes in order to participate. Participation in these organizations is defined as holding a roster place, office, or position, or participating in a competition, trip, or culminating event.

The administration will run a D/F list at the beginning of school every Friday. If a student has more than 1 D or F, the student will be academically ineligible from the following Sunday through the next Saturday (7 days). An administrator will talk with each student who is ineligible and will communicate with parents. The administration will provide a list of ineligible students to coaches, sponsors and faculty. If there is no school on Friday, the D/F list will be run at noon on Thursday and communication completed that afternoon. These weekly checks will not be completed if it falls within the first 8 school days of any quarter as there are too few grades to get an accurate picture of student progress. However, students are encouraged to start each quarter strong as it is easier to maintain a higher grade than bring up a lower one. According to the NSAA, students must pass 4 classes each semester in order to remain eligible. A student who does not meet this criterion will be ineligible for participation in extra-curricular activities for the entire following semester. Practices need not be missed during periods of ineligibility at the discretion of the coach or sponsor. Ineligible students will not be allowed to leave school early for team travel. If participation is required for a class grade —participation restrictions do not apply.

ACADEMIC PROBATION & EXCLUSION:

The Heartland Lutheran Faculty seeks to help all students succeed in their academic endeavors. Numerous programs are in place to assist students who struggle with various classes. If a student fails multiple classes in a semester, it becomes clear that either 1) we don't have the resources to provide an appropriate educational program for that student, or 2) the student simply doesn't want to be a part of the Heartland Lutheran family and is choosing to not put forth the effort required to succeed.

Students who earn four or more F's for the first semester of their attendance will not be allowed to return for the next semester. Students who earn 2 or 3 F's in their first semester of attendance will be placed on academic probation for the next semester and told that if they fail more than one class for the next semester, they will not be allowed to return for the following year. Students who have 2 or more

Academic Policies Continued

F's in any semester other than their first semester of attendance will be placed on academic probation for the next semester and told that if they fail more than one class for the next semester, they will not be allowed to continue enrollment at HLHS. No action will be taken for students who only fail one class for the semester. Exceptions to this policy can be made by the Principal if he determines that significant improvement and effort is being made. Students who receive a failing grade at the end of a quarter may be placed on academic probation. Whenever a student is placed on academic probation, a contract is signed by an administrator, the student, and a parent.

CLASSROOM CONDUCT/CONFLICT:

If a student consistently shows a "poor attitude" or "poor performance" in the classroom, the Principal and teacher may remove the student from the class before the end of the semester. The teacher will first meet with the student and advise him/her of that possibility and also to inform the parents/guardians. If the situation does not improve, the teacher will then meet with the student, parents/guardians, and Principal. If the situation still does not improve, the student will be removed from the class. The class will be marked with an "F" in the student's permanent record.

CREDIT RECOVERY

From time to time, a student at Heartland Lutheran may need to recover credit as the result of failing a class. As a general rule, the Board of Directors and the administration of our school firmly believe that our teachers and our curriculum offer the best academic experience for our students. Consequently, whether or not to grant credit for courses taken in other environments while enrolled at Heartland Lutheran is taken quite seriously. Therefore, anyone enrolled in our school must obtain prior permission from the principal or vice principal to take a course under the supervision of any other educational entity. Failure to obtain proper permission will result in the student not receiving credit for the course.

If a student fails a specific course required for graduation or is otherwise short the necessary number of credits to obtain a diploma, one of the following credit recovery options is mandated at the sole discretion of the principal or vice principal:

- Retake the failed course, if applicable, or take a different, administration approved course offered by Heartland Lutheran during the regular academic year. If, in the administration's opinion, this is not possible or prudent, then the 2nd option will be considered.

- Retake the failed course, if applicable, or take a different, administration approved course offered through another institution or as an independent study through current Heartland Lutheran personnel. All credit recovery solutions must be approved by Heartland Lutheran administration. Students may recover a maximum of 30 credits outside of HLHS. Students who recover these

Academic Policies Continued

credits through summer school must earn a passing score on a placement exam in that course or courses. Credits recovered via an accredited on-line program will not require a placement exam.

Note - If credit recovery is done through an independent study, the cost shall be \$250, of which \$100 goes to Heartland Lutheran and \$150 goes to the teacher. No tuition assistance is available for these independent courses. Any course credit granted under this policy may be given on a pass/fail basis.

HONOR ROLL:

Academic Excellence: 4.0 GPA

Academic Distinction: 3.5 GPA with all grades at “B” or better

Academic Honors: 3.0 GPA with all grades at “C” or better

[If a student has a C– in any class they will be excluded from The Merit Roll]

MODIFICATIONS TO CURRICULUM AND/OR COURSE OF STUDY

Heartland Lutheran High School seeks to serve a diverse student population, including students with mild to moderate special learning needs. However, due to limited resources, HLHS does not guarantee any special learning accommodations for any student. HLHS is not equipped to deal with the learning needs of students who require exceptional accommodations. HLHS will make an effort to accommodate the learning needs of students who have qualified for an IEP or 504 Plan under certain conditions. HLHS will also work to help students access special services through public schools but is not responsible for any limitations or conditions placed on special services by public schools.

The Principal may approve accommodations for any student on the basis of special learning circumstances. Such accommodations could include (but may not be limited to) adjustments in instructional strategies, use of modified materials, and/or use of modified evaluation strategies. The Principal has the discretion to adjust the types of credits required for graduation, but not the number of credits.

Heartland Lutheran High School (1) is not obligated to assume responsibility for any or all aspects of a student’s IEP or 504 Plan and may not be able to implement and successfully achieve any or all strategies outlined in an IEP or 504 Plan; (2) is not obligated to assume responsibility for accommodations for students who do not qualify for an IEP or 504 Plan; (3) expects all students and their parents to be their own best advocates in the pursuit of academic achievement, regardless of whether modifications are in force; and (4) will handle requests for special accommodations on a case-by-case basis.

NATIONAL HONOR SOCIETY:

Juniors and seniors with at least a 3.4 cumulative GPA may be invited to submit information and be considered for membership in the HLHS chapter of the National

Academic Policies Continued

Honor Society. Their written application and noted qualities of leadership, character and service are reviewed for enrollment in the fall and spring by a faculty committee. The results of the committee's evaluation are then used to elect new members for the year. Election is regarded as a privilege and therefore periodic evaluations are made based on the cumulative GPA, leadership, character and service.

PARENT / TEACHER CONSULTATIONS:

Parent-Teacher Consultations are held twice a year. Additional conferences are encouraged as necessary. Communication between teachers, students and parents/guardians is paramount to the success and good-will of all involved.

If students are in danger of failing a course, teachers will make every effort to notify parents/guardians through a letter, phone call, or personal contact, prior to the student's receiving an "F" for that course. Teachers may also communicate with parents through written or verbal progress reports at any given point throughout the year.

SCHEDULE CHANGES:

The drop/add period for each semester is in the first two weeks of each semester. If a student drops a class after the drop period, but within the first month, the student will receive no credit for the dropped class and will be moved to a study hall. If a student drops a class after the first month, the student will have an "F" recorded on their transcript and permanent record. As students are only allowed to have one study hall or aide period, students already participating in a study hall or aide period are not allowed to drop a course.

If a student must be removed from a class due to behavior problems, the student will receive an "F" and be moved to a study hall.

JUNIOR AND SENIOR SCHEDULES

Junior and seniors must have a cumulative GPA of 3.0 at the end of the last semester concluded prior to enrolling in academic dual credit or college classes. Juniors and seniors must have a cumulative GPA of 2.75 at the end of the last semester concluded prior to enrolling in vocational dual credit or college classes. All students wanting to enroll in dual credit or college classes must get a recommendation of their high school teacher directly related to the class they wish to enroll in.

A) Seniors will have the option to take up to four dual credit and college classes per semester with only two of those classes allowed to be off of the HLHS campus. Seniors may take more than two classes off the HLHS campus with approval from the Assistant Principal and Guidance Director. Juniors will have the option to take one dual credit or college class per semester. Juniors will be generally limited to classes on the HLHS campus. Juniors may take more than one dual credit or college class or a class off the HLHS campus with permission from the Assistant Principal and Guidance Director.

B) It is preferred that dual credit and college courses be taken after 1 p.m. However,

Academic Policies Continued

students will be allowed to enroll in dual credit and college courses at anytime that does not interfere with their core classes and graduation requirements at HLHS with permission from the Assistant Principal and Guidance Director.

C) No college course may be taken that interferes with course requirements of HLHS.

D) Students must apply to Central Community College, Concordia University Nebraska, and/or Concordia University Wisconsin according to the general procedures of the institution, and be accepted before enrollment into a dual credit or college class can occur.

E) Juniors and seniors may enroll in any CCC class (except high school equivalency/remedial classes), as long as they meet the CCC prerequisite requirements. CCC classes may not substitute for required or core classes that are a part of the normal HLHS curriculum. Juniors and seniors may enroll in any CUNE or CUW dual credit classes taught on campus or online as long as they meet the institutions prerequisite requirements. CUNE and CUW dual credit classes may substitute for required or core classes at HLHS if approved by the Assistant Principal and Guidance Director. Students must pass the class to receive HLHS credit to count toward graduation requirements. Prior to registering for a class at CCC students must have a minimum score on their ACT test or the CCC COMPASS Test. Various CCC classes require differing scores and the student will be told what score is required for the said student to take the course at the time of registration.

F) Grades and college credit are determined by the institution the class is offered through according to their normal policies and procedures. HLHS will grant high school credit accordingly. For purposes of credit, a normally one semester, three credit dual credit or college class is equal to a one semester class at HLHS, and therefore, successful completion of the dual credit or college class will earn the student 5 high school credits. The credit and college earned grade will appear on the student's high school transcripts. In order for a class to qualify for dual credit it must be taught by a certified secondary education teacher. CUNE and CUW classes will be dual credit and earn the student high school credits. CCC classes are not guaranteed to earn dual credit but the student will be able to be informed of this before registering for a class.

G) When appropriate, one or more study periods will be inserted into the student's high school schedule in order to accommodate the appropriate time for the student to be enrolled in a dual credit or college class on the HLHS campus, online, or on the CCC campus. Student's in this program must be on the HLHS campus, CCC campus, or in transition between the two during the entire school day (8:00 am - 3:22 pm). As appropriate scheduling can be difficult, the student is expected to work closely with the Assistant Principal and Guidance Director and receive approval before registering for the class(es). Junior and senior students will be enrolled in a maximum of eight total classes. It is recommended that anyone taking more than one dual credit or college class take an additional study hall to the study period given to them for the purpose of the dual credit or college class(es).

H) Senior students enrolled in dual and college classes may take up to four dual cred-

Academic Policies Continued

it and college classes per semester with a maximum of two classes off the HLHS campus. Junior students enrolled in dual credit and college classes may take one dual credit and college class per semester on the HLHS campus. Students may appeal to the Assistant Principal to be allowed permission for take more than one class as a junior or more than the assigned number of classes off the HLHS campus. The Assistant Principal will review each case on a case by case basis with the Principal and inform the student of the decision.

I) Dropping any dual credit or college class without permission from the Assistant Principal is prohibited.

J) All rules, regulations, and guidelines put in place by CUNE, CUW, or CCC must be followed by the dual credit or college class student.

K) For students taking part in the dual credit credit and college classes through CUNE, CUW, and CCC the school will grant a tuition waiver of \$50.00 per credit hour with a maximum of 3 credit hours per semester. Students must receive a “C” or higher for such courses in order to qualify for the tuition waiver.

STUDENT RECORDS

The Principal of HLHS is responsible for the proper custodianship of student records including:

- A) Identification of processes for the creation, maintenance accessibility, disposal, and storage of student records.
- B) Safeguarding of permanent records for 60 years following the date the student has transferred, graduated, or otherwise permanently withdrawn from the school.
- C) Maintaining the temporary records no longer than five years following the date the student has transferred, graduated, or otherwise permanently withdrawn from the school
- D) Maintaining incidental records as long as the records remain active or until the Board directs them to end. Records to be used for longitudinal study (e.g. Testing comparisons) may be kept indefinitely provided they are anonymous beyond five years.
- E) Permanent records include: directory, grades, and attendance
- F) Temporary records include: family background information, test and aptitude data, psychological and personality results, teacher evaluations, and disciplinary records.
- G) Incidental records include: tuition accounts, sports records, directory of alumni, donation records, and organizational participation.

VALEDICTORIAN-SALUTATORIAN

A valedictorian and salutatorian are chosen each year from the graduating class. The valedictorian ranks first in scholarship; the salutatorian ranks second. Criteria is based primarily on cumulative GPA, but the number of advanced classes, as well as performance in non-academic classes, is also considered.

*Our mission is to provide a Christ centered education
equipping young men and women
for excellence in learning, service and leadership.*



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